

MINUTES

A-TECH GOVERNANCE BOARD MEETING

January 16, 2019

4:30 pm

APPLETON WEST HIGH SCHOOL – RM 136

MISSION

The Appleton Technical Academy graduates students who possess the knowledge and skill necessary for successful entry into the career pathways of modern advanced manufacturing.

WELCOME:

Present: Paul Lindberg, Mark McQuade, Steve Haas, Jared Bailin, Chris Linn, Wes Feitzer, Jerry Clish, Kari Christoph, Cathy Pfister, Steve Meyer

Unable to Attend: Phil Sabee

OLD BUSINESS:

Approval of previous minutes

Motion to approve; Chris Linn

2nd: Wes Feitzer

Revised Minutes passed unanimously

COMMITTEE REPORTS:

President Report: Jared Bailin

Jared handed out copies of two articles, one pertaining to the misuse of the wording “Vocational Training”, and the second, a letter to the editor, regarding post high school education path, (attached) for the boards review.

Jared would like to change the meeting style to make better use of the board member’s commitment and time during the monthly meetings.

All committee leaders are expected to send committee reports to Jared one week prior to the monthly Governance Board Meeting. Jared will then give that information all of Governance Board members, prior to the meeting, as this will allow time to review the committee report prior to the meeting. Then during the board meeting, discussion can ensue about specific items that the committees are working on, rather than just having the Committee Leader give the report during at meeting.

Jared spoke once again, about revising the strategic plan and presented a table that he created to solidify strategic plan goals and team members: he referred to it as an “operating plan for the board”. **(See attached)**

The following are the leaders for each goal.

Website Updated: Mark

Social Media Program: Mark

Marketing Plan: Chris

Will have plan in place to present at February A-Tech meeting

Board Member nomination:

Board members are to submit names for consideration to Jared by February 20th. The board members discussed appropriate companies to be represented on the board.

Steve Meyer volunteered to reach out to some of his contacts. Steve will touch base with Mark for input.

Review Bylaws: Paul Lindberg, Mark McQuade and Jared Bailin

Scholarship Committee: Steve Meyer and Paul Lindberg

Scholarship procedure/policy needed to be implemented, consider a matrix perhaps. This committee would also solicit funds for scholarships.

Three year operating/capital budget: Steve Haas

The three year budget draft will be presented by Steve, on February 20th, at the next A-Tech meeting, with the final plan in place by the May 15th A-Tech meeting. It will be beneficial for this to be completed, so when approaching donors, specific needs can be presented.

Partnership Program: Jared Bailin, Chris Linn, Paul Endter and Jerry Clish

Apprentice Program:

What is the overall plan? Consider students who might need a mentor. "Job description" would help to match a mentor with a student. Teachers to provide input regarding students in need. Would be a great program for Seniors who need extra motivation to finish the year strong and ready for post-high school opportunities. Perhaps a pilot program?

Paul Endter will help Jared and Chris with the development of this plan.

Schedule for 2019-2020:

Jared would like staff to publish a calendar of major events, such as field trips.

Business Contact List: Chris Linn

Will present the updated contact list at next A-Tech meeting.

Principal Report: Mark McQuade

Mark reiterated that the AASD District budget has specific codes to follow with distribution of funds under the state's WUFAR coding process. The Activity Account is not coded and does not have the same process for roll-over as does the state budgeting system. Some money from the activity account has been used for marketing/and updating the website.

Mark and Jon Meidam, (AWHS/A-Tech School Counselor) visited area middle schools to speak to School Counselors and Tech Ed teachers to provide information about what the ideal A-Tech student profile would look like, giving them a better sense of who to recommend to the program.

Mark revealed that the 2019-2020 enrollment numbers are up for students coming from Einstein. He will know staffing needs at a later date.

The A-Tech summer camp is paying dividends, as one out of district attendee, already toured A-Tech for future consideration.

Website update is still going well with Stellar Blue's assistance.

Lead Teacher Report: Paul Lindberg

A-Tech Summer Camp registration has begun.

For the 2nd semester, A-Tech student enrollment is up to 82 students, and increase from 1st semester.

With the suggestion from AASD-CFO and former A-Tech principal, Greg Hartjes, an anonymous benefactor donated \$10,000 to the A-Tech program. A wish list was requested and from items on that list, the donor chose to have the donation applied to purchasing a tubing machine for \$7,600 and to purchase additional tooling needed for the Haas machine.

Additional funding was received by:

Luvata, impressed by the A-Tech students that visited their facility, they donated \$1,000 toward the A-Tech program.

Harbor Freight gave the program a \$250 gift card.

Robotics team, a joint effort of AWHs and Wilson students, under the direction of Loren Daane, is doing well and has placed 3rd and 5th in recent competitions, featuring about 50 teams.

A-Z Machine has an AWHs apprentice and the partnership is working out VERY well. The student is a great asset to A-Z Machine.

Marketing/Student recruitment: Chris Linn

Student recruitment is still being discussed. The committee is working on revising the A-Tech brochure. The plan is to include an updated A-Tech logo as well as pictures of current A-Tech students. A draft brochure will be presented to the board in the future.

Curriculum: Steve Meyer

FVTC received a grant to create a new position called "Earn to learn Success Coach" for the Fall of 2020 at FVTC. The goal is to have this individual assist students to stay on task in the welding/metal fabrications area. They will also reach out to schools regarding apprenticeship, making a connection between high schools and the Tech.

Steve invited members to attend the Skills USA competition on February 22nd. FVTC continues to look for ways to grow in the technology areas, as that is a growing field and it creates a community connection.

Budget and Finance: Steve Haas

Looking to consolidate the past 3 years of budgeting information. Steve made the suggestion to consider consolidating vendors, to be able to simplify expenditures. Steve and Mark McQuade will continue to meet to solidify the overall budget.

NEW BUSINESS:

Business contact list is being reviewed and brought up to date and it will be presented at the next board meeting.

Question was asked if material costs continue to rise, but Paul said that the cost of steel has decreased.

Paul stated that he is using money received from the apprenticeship programs to purchase gas, approximately \$1,200 year to date.

ACT 59-was also discussed. It provides money to schools based on the number of successful Youth Apprenticeships completed the previous year.

MOTION TO ADJOURN: Chris Linn

2nd Wes Feitzer

Unanimously passed