

## **ATECH GOVERNANCE BOARD MEETING December 16, 2016**

Board Members present:

Wes Fietzer, Jerry Clish, Katy Kornowske, Steve Straub, Chris Linn, Steve Haas, Jared Bailin, Greg Hartjes,

Unable to attend:

Phil Sabee

Tim McKeag from First Business Bank was introduced to the board as the potential 9th board member. He is interested in being a member of the Governance board as he wants public education to be recognized in the public eye. He wants to make the public aware of ATECH and all of the good coming from that program. He is retiring from the Appleton Education Foundation Board. He is running for the Appleton School Board, the election will take place on April 3rd. Concerns express if being a member on both boards might be a conflict of interest? Greg will look into that. He asked for petition signatures of board members who are residents in Appleton or Grand Chute. He has two girls who graduated from West in 2005 and 2008. His business was the sponsor for the ATECH booth at the Manufacturing Show. They were also a sponsor of NEMA as well. He hopes to be instrumental in reaching out to the community, making contacts and approaching industries for funding.

The Board will make its decision.

### **OLD BUSINESS:**

Strategic planning meeting will take place in the summer, due to conflicts in schedules during the school year. It will be a one day event with a half day follow up.

### **LEADERSHIP TEAM**

They took pictures of the ATECH facilities and are moving forward with their plans. Steve S. is working with the leadership team/Village of Little Chute Commissioner and a spring event..

Approval of the minutes:

Jared made a motion

Steve Haas 2nd the motion.

Minutes were approved.

## **NEW BUSINESS**

### **PRESIDENT-PRINCIPAL REPORT**

Open enrollment ends April 30, 2016 for the ATECH program. Greg has addressed students who wanted to start in program at second semester. Felt it is not a good idea as many safety instructions are given in the fall semester that the students would need to know prior to working on the floor etc. Suggests to finish up the current school year and then join ATECH at the start of the following year. Local businesses still expressing interest in becoming involved with ATECH.

### **TEACHER ASSISTANTS**

Greg stated that the district guidelines for volunteers are more lenient than he first thought. Discuss followed about making standards for Teacher Assistants, so that when recruiting members, it will be a good fit for all! Plan to "pitch" companies for retirees.

Specifics? Speak with Paul where help is needed most.

Ideas presented:

Welding-1

Machining-2

Loren-in the /electronics area? Probably, no help needed at this point.

Discussion about guidelines for volunteers:

Likes to work with youth

Experience

Suggestion make to put something on paper so this could be presented to interested parties vs. vague volunteer needs.

Jared will meet with Paul to create a volunteer application form. Katie made the suggestion to approach FVTC students? Post information on campus? Steve S. said that he would speak to Jeff at FVTC to recommend students.

People currently in the workforce should be encouraged to participate in the volunteer program as well!

2 hour shifts, perhaps as little as 1 time per month.

## **SCHOLARSHIPS**

All ATECH students have FVTC student ID #'s as they have protective eyewear from the tech. Discussion about providing scholarships to obtain funds to provide student's with protective equipment needs. FVTC provides scholarship opportunities, instructors will endorse upon experience with student in ATECH. Jeff will make a notation on the student's application for FVTC that the student is from ATECH. FVTC has scholarship for students unable to afford the program at the tech. Concern expressed that Latino families are hesitant to have their students enter the ATECH program as technical school after high school seems unobtainable financially. Steve expressed how FVTC offers financial assistance. They also offer free boot camps for Latinos.

Suggestions made that local companies could offer sponsored scholarships with their name attached to it. This would get them recognition and be supporting the program.

## **BUDGET**

Final ATECH Budget numbers are in: \$15,729 for the 2015-2016 School year.

The breakdown of the budget is as follows:

Salary/subs

personal services-webpage (Stellar Grove)

for student travel (not utilized yet as companies have been helping to offset transportation costs, this will get more costly in 2nd semester as students will be job shadowing and going on company tours etc.)

Employee travel some monies used for FabTech Conference

Supplies for instruction support

non-caps equipment (Grant provided a lot of money initially)

This budget can be carried over year to year. Greg justifies stating that some money is needed for carry over with the expectations of future larger expenses, replacing/repairing machines for example..

## **DONATED MONEY-ACTIVITY ACCOUNT**

(currently named Activity account BUT will be renamed at a certain point)

CURRENT BALANCE \$7500

District doesn't question money in this account. Board has free reign on how this money is used. Can put money away for a rainy day. Can be used for maintenance of equipment etc. Companies want to know where their donated money is going toward, vs, just an 'activity account'.

Gerry mentioned that there is a company that specialized in repairing machinery for machine shops that have been damaged by accidents. Suggestion made that perhaps that company would be willing to donate or discount their services.

It was decided that the board will review the budget at the start of the monthly meetings.

Paul is working on completing an application for a \$25,000 Fab Lab Grant. Paul wants to expand the workshop. He received the information about the grant from Mark Rahmlow of the Chamber of Commerce. Tim offered to help with this process. He felt the board needs to be on top of available grants and he is willing to help with that research. Chris Linn mentioned that they might need a letter of endorsement from an outside business. He suggested perhaps Pierce or Miller would be willing to provide that for the grant process. It is a way for the grant application to stand out and be recognized and noticed.

## **CTE Technical Incentive Grants-hand out given**

Need to have students go through a 'certified' program. Thought was that perhaps the curriculum could be tweaked to accommodate that.

- 1) Youth Apprenticeship or
- 2) Wisconsin Technical college Certificate

Finance committee could oversee. Need to talk to instructors to see what cost would be to be able to be certified.

## **ADVISORY COMMITTEE UPDATE**

(see attached minutes)

Greg felt great sharing of ideas. They felt that girls needed to be reached for the program. FVTC offers a shop camp for girls.

New Advisory member: Brittany Hildebrandt (Faith Technologies recruiter)

Next advisory meeting will be in April.

## **COMMITTEE REPORTS:**

### **MARKETING/STUDENT RECRUITMENT:**

Chris Linn, Chair

Members: Katy ([Non-Governance Board members: John VanDriest, Mark DesJardins, Kari Meixl](#))

Met 2 times this school year, next meeting will be in January.

Items working on:

- 1) Students
- 2) Recruiting businesses

### **CURRICULUM: (see handout)**

Steve Straub; Chair

Members: Jerry Clish, Wes Fietzer, Phil Sabee, ([Non-Governance Board Member-Chris Weaver](#))

Bob Lemke and Paul Lindberg have attended the 1st three classes. NOTE: ATECH hosted classes for area instructors.

For the students, this is a positive step. Less costly and it builds students confidence

GMAW-Being taught by Bob Lemke. Consider offering the certificate to students. Overall plan: rotate over three years, offering 1 class per year. Teachers have been informed.

### **COMMITTEE PARTNERSHIPS:**

Tim McKeag, chair

Members: Chris Linn and Jared Balin

### **BUDGET FINANCE/FACILITIES:**

Steve Hass, chair,

Members: Tim McKeag, Greg Hartjes

Committee reports will be provided at each of the board meetings.

Please advise Geg when meetings will take place as he will try to attend.

**SAFETY:**

Companies are making a conscious effort to improve safety concerns. Will have role calls in AM, do morning stretches, discuss day's events. They do this not only for safety but as an attendance means as well. Strict guidelines for vendors etc.

The next Governance Board Meeting is scheduled for January 20, 2016

Respectfully submitted:

Linda Bunge  
ATECH secretary