

MINUTES

A-TECH GOVERNANCE BOARD MEETING
APRIL 19, 2017
APPLETON WEST HIGH SCHOOL RM 136 4:00 PM

MISSION

The Appleton Technical Academy graduates students who possess the knowledge and skill necessary for successful entry into the career pathways of modern advanced manufacturing.

1. WELCOME:

- a. Present: Paul Lindberg, Kari Christoph, Chris Linn, Wes Fietzer, Jared Bailin, Steve Straub, Katy Kornowske, Jerry Clish, Greg Hartjes, Mark Mc Quade and Steve Haas.
- b. Unable to attend: Phil Sabee

2. OLD BUSINESS:

- a. Approval of previous minutes
- b. Motion to approve
1st: Jerry Clish

2nd: Wes Fietzer

3. COMMITTEE REPORTS:

- a. Principal Report: Greg

Albert and Mary Rhoades Museum and Charitable Foundation Scholarship is offering \$20, 000 to A-Tech students. Four graduating seniors will receive \$3000 each. Also, an additional \$3000 will be given to the recipients from last year! Very generous and an amazing opportunity for our students!

This also offers a great marketing tool to promote A-Tech to interested parents, who may be concerned of future higher education expenses. The amount and number of scholarship offered will need to be evaluated on a yearly basis.

There is also a Wisconsin Technical Excellence Scholarship that offers \$2500 for two years to A-Tech students attending FVTC. This honor is awarded to the two students who took the most Tech Ed classes while attending Appleton West High School.

The Promise Grant, new this year for FVTC, is another wonderful opportunity for motivated students. Financial need and academic achievements are taken into consideration!

There will be a scholarship that will be offered through A-Tech, but the guidelines and criteria are still being determined, so it will most likely be available for the 2017-2018 school year.

Enrollment for 2017-2018 School year is looking positive. Current enrollment is as follows:

17 students in 9th

12 students in 10th-12th

There are 12 seniors who are graduating.

Some students will be leaving the A-Tech program due to academic needs.

Several applications are still being received for students to join A-Tech next year.

The enrollment allows the ability to add another teacher to teach:
Personal Financial Management (PFM) and Gym

The Budget:

\$3400-strategic planning meeting expense

Funds needed to be moved to cover transportation expenses

8th grade Postcard expense covered by the district.

There is a good amount of carryover for the next school year, but suggested to be cognizant next year, so money is utilized.

A-Tech receives money when students achieve welding certificates, the amount varies. In the future, money will also be received for machining certificates.

\$2700 received from youth apprenticeships.

The activity account serves as a base account for funds needed.
Upcoming expenses, \$3500 for welding maintenance.

Also, looking into reoccurring maintenance costs for all machinery.
\$3000 will be saved over the next two years, to create a maintenance account for machinery. At this time, the district looks to maintain the “building” but not the A-Tech equipment.

- b. Marketing/Student recruitment: Chris
No committee report at this time, but see minutes regarding marketing efforts that are taking place.
- c. Curriculum: Steve Straub
Instructors have registered for training through FVTC. The Appleton West webpage has been updated with FVTC information. FVTC will be offering training over a 5 period. Other courses are available for instructors to learn the FVTC curriculum. Will also offer refresher courses in CNC training.
- d. Community Partnership: Tim McKeag-No committee report
- e. Budget & Finance: Steve Haas-No additional report in addition to principals remarks

4. NEW BUSINESS:

- a. Mark McQuade-the new Appleton West and A-Tech principal for 2017-2018 school year introduced himself. He has been in education for the past 24 years, and is deeply rooted and committed to the West Community, having taught here and also as the Appleton West Athletic Director.
- b. Most recently he has served as the Principal at Wilson Middle School for the past 3 years. He has enjoyed reconnecting and meeting the staff at Appleton West. He is very excited about being a part of the A-Tech program, as he can personally relate to how the program would have benefitted his very own child while a student at West!

c. Machine tool-projects being done in class-Jerry
Bench work being done by 11th grade students to earn credit. Some projects are completed and presented to FVTC to earn credit. Paul Lindberg presented a hammer and (???????) made by the students.

If a student joins A-Tech mid-year, Paul Lindberg will help the student “catch up”. They are flexible with the students and their chosen path.

d. Charter Conference in Washington D.C.-Paul
Greg has attended in the past, they discuss skill trades tied to careers. Paul is considering attending this year’s conference, but questions the appropriateness. This opportunity is offered once every 3 years. Discussion ensued about the ability to network and spread the word of all the great things that A-Tech is doing to the attendees of the conference throughout the nation. It would also give the opportunity to get new ideas etc. The conference takes place in June, over a 4 day period. Paul would need to see what sessions he would find most beneficial, and would plan accordingly, perhaps attending only a couple of days.

e. Webpage expense-Paul
Stellar Blue is the host for the Appleton West A-Tech webpage. The annual fee is \$450. Paul looked at other hosting webpage businesses and found the fee to be competitive and he likes what they offer as the host. Paul has submitted payment for this year. A-Tech Domain names are also registered with Go Daddy, for a fee of \$112 per year.

f. Proposal for fundraising for purchase of CNC Machine-Chris
The motion to discuss the fundraising proposal for the purchase of the CNC machine was made by Jerry Clish and was 2nd by Jared.

See handout presented.

Chris met with Jerimiah Jansen and Tim McKeag, from First Business Bank, as they are committed to assist with the fundraising efforts. They could help with the networking process, to help A-Tech Board members, connect with other businesses that are looking to provide community financial support.

Chris presented an excellent proposal. Outlining the various choices of fundraising options, noting that Plan A is the preferred option. All felt that the timetable was reasonable.

Consideration might be made to take up the districts offer to “front the money” for the purchase of the machine. The district requires documentation of money committee by companies and a plan to pay back the borrowed money.

Motion was made by Jerry Clish to approve the Capital Campaign to raise \$30,000 to purchase the CNC machine. 2nd: by Wes Fietzer.

The Board voted to approve the Capital Campaign.

g. New A-Tech promotional student video-Chris and Greg

The A-Tech Governance Board was given the opportunity to see the video created at the meeting! VERY well received, the Marketing Committee and Joe Gorges (videographer and editor) did an outstanding job. The video involved two days of taping, working with each student for 20 minutes each and then a week to edit. The video features current and past A-Tech students. Very well done and speaks highly of the A-Tech program and mission!

This video has been shared with the Appleton Middle School-School Counselors as well as A-Tech open house attendees and the Appleton West Staff.

i. advisory council- Chris Linn, Greg Hartjes, Pete (???????) and John (???????) from KimTech

Discussed youth apprentice opportunities: how to make them work, how to find more opportunities. They have discovered through their research, that manufacturers prefer students to work in 3-4 hour shifts. Also looking for opportunities for apprenticeships for Automation and Mechanical Design.

The committee also discussed contacting local companies, to explore communication opportunities, to spread the word about the A-Tech program, perhaps up to 2 times per year. Utilizing newsletters, employee e-mail, using monitors throughout the factory. Kari suggested that would be possible at A-Z

Machine and Jared told how he has a link for A-Tech provided on his company's , Eagle Supply and Plastic, webpage. The committee is also pursuing the possibility of looking for retirees who might be will to provide volunteer hours to work with the students on the machines, etc.

ii. business open house-May 2nd-

The business open house, that was tentatively planned for May, has been moved to the Fall of 2017. There is discussion about the idea of having "specific open houses" that would focus on 1 of the 4 different core areas, and inviting appropriate companies to attend that specific open house, such as Automation, Mechanical Design. This could lead into speaking with specific companies to consider youth apprenticeships. Encouraging companies to find "minor tasks" for the apprentices to do.

h. A-Tech Families-Open House-April 24th

This will be the last open house of the school year.

i. Scholarship update-Greg-see principal notes

j. tours for New Students-not discussed

MOTION TO ADJOURN:

1st:

2nd: